



TAX-EXEMPT QUICK CARD PROGRAM

Tax-Exempt Customer Authorization Form

I represent that I am authorized to act for the organization or agency that is applying for Best Buy's Tax-Exempt program and that the organization or agency is exempt from sales tax for the transactions contemplated by my organization or agency with Best Buy. By transacting business with Best Buy on a tax-exempt basis, I and my organization or agency agree to the terms and conditions of Best Buy's Tax-Exempt program and certify that any purchases made on a tax-exempt basis will be used directly by the organization consistent with any rules or regulations governing tax-exempt status.

Signature: _____

Name: _____ Title: _____ Date: _____



TAX-EXEMPT QUICK CARD PROGRAM

TERMS AND CONDITIONS

MEMBERSHIP

The Best Buy Tax-Exempt Quick Card ("Quick Card") Program is brought to you by Best Buy Stores L.P. and its affiliated entities within the Best Buy enterprise ("Best Buy"), and is made available to organizations formed and residing in the United States and Puerto Rico that are exempt from state and local sales tax. By registering for the Quick Card, you represent that your organization is exempt from sales tax and that by transacting business with Best Buy you and your organization agree to the terms and conditions of this program. Best Buy is not responsible for ensuring that you honor any policies your organization may have concerning exempt purchases of items using your organization's funds. The Quick Card is issued in the name of a member of an organization or in the name of an organization and is subject to present and future program rules (which Best Buy may change at any time with or without notice to any Quick Card holder). The Quick Card is valid at participating Best Buy U.S. retail locations, including Best Buy Mobile™ stores, and through BestBuy.com and Best Buy for Business™. Registration for the Quick Card will activate your membership in the program. Employees of Best Buy Enterprise Services, Inc., Best Buy Stores, L.P. ("Best Buy"), its affiliates and subsidiaries, and others who are eligible for employee-based discounts are not eligible to obtain the Quick Card unless there is a separate affiliation with an exempt organization and the employee-based discount is not utilized in the same transaction.

TRANSFERABILITY/CARD REPLACEMENT

Quick Cards are nontransferable. Lost or stolen Quick Cards may be replaced, but the Quick Card holder may incur a fee. Best Buy is not responsible for lost correspondence or any failure in communication between Best Buy and any Quick Card holder due to a change of organization address or other contact information. Other restrictions or exclusions may apply.

PURCHASES

The Quick Card may be used to purchase eligible products or services without having sales tax calculated (subject to any local taxing jurisdiction's regulations or requirements) at participating Best Buy retail store locations, Best Buy Mobile stores and through BestBuy.com and Best Buy for Business. The Quick Card has no cash value. You may be notified if your Quick Card has an expiration date based on the tax jurisdiction in which your organization is registered. If your Quick Card has expired at the time of a transaction, you will be charged sales tax on that transaction. To reactivate your Quick Card, you will need to contact the Best Buy Customer Care team at **1-888-BEST BUY** (1-888-237-8289). You will also need to fax an updated, valid tax exemption certificate to the processing center. Your Quick Card information will be processed and updated within 5 business days of receipt. Other restrictions or exclusions may apply.

NON-QUALIFYING ITEMS

The Quick Card may not be valid to make tax exempt purchases of certain goods or services as specified by the tax jurisdiction in which your organization is registered. Federal Government Quick Card holders will be required to pay for their purchases using a credit card that is designated as a government credit card. A Quick Card holder's use of the Quick Card to make a tax exempt purchase will constitute such Quick Card holder's acknowledgement and agreement that the purchase is being made on behalf of the organization with organization funds. Other exclusions may apply.

CARD CANCELLATION, MODIFICATION, EXPIRATION AND TERMINATION

You may cancel your Quick Card at any time by notifying Best Buy Customer Care by mail or telephone. Cancellation may take 2 to 3 weeks to finalize. Best Buy may, at any time, terminate or modify the Quick Card Program and program rules. Best Buy reserves the right, in its sole discretion, to cancel your Quick Card at any time for any use of the Quick Card that is invalid or in contravention of Best Buy's policies regarding use of the Quick Card. Quick Card status may expire periodically, based on the tax jurisdiction in which your organization is registered. To re-activate your Quick Card, you will need to contact the Best Buy Customer Care team at **1-888-BEST BUY** (1-888-237-8289). You will also need to fax an updated, valid tax exemption certificate to the processing center. Your Quick Card information will be processed and updated within 5 business days of receipt.

MEMBER COMMUNICATIONS

For information about your Quick Card, contact Best Buy Customer Care with your Quick Card ID. You can contact us by mail at: Best Buy Co., Inc., PO Box 9312, Attn: Tax Dept. – Tax-Exempt Quick Card Program; By phone, call toll free: **1-888-BEST BUY** (1-888-237-8289).

GENERAL PROGRAM INFORMATION

By becoming a member of the Quick Card Program, you agree to receive advertising, marketing materials and other communications from Best Buy. BEST BUY, the BEST BUY logo, the tag design, BESTBUY.COM, BEST BUY MOBILE and BEST BUY FOR BUSINESS are the intellectual property of BBY Solutions, Inc., licensed to Best Buy Stores, L.P. and others under controlled conditions. Membership rules are void where and to the extent prohibited by law. Sales taxes will apply where required by law.

PRIVACY POLICY

The information you provide as a Member of the Quick Card Program will be handled according to Best Buy's Privacy Policy. If you are interested in learning more about Best Buy's privacy practices, please contact Best Buy at **1-888-BEST BUY** (1-888-237-8289) or visit [BestBuy.com/privacy](https://www.bestbuy.com/privacy).