

# UNIVERSITY OF MINNESOTA

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Twin Cities Campus

University Tax Management Office

2221 University Ave SE  
Suite 100, Campus Code 2715  
Minneapolis, MN 55414

Office: 612-624-1053

Fax: 612-626-1886

Web: <http://tax.umn.edu>

Email: [TaxHelp@umn.edu](mailto:TaxHelp@umn.edu)

**Attn: University of Minnesota Departments**

**Re: Exempt purchases in Ohio**

**Please read** the following instructions and explanations **carefully**:

In order to claim an exemption in Ohio, a **completed** Ohio Sales and Use Tax Blanket Exemption Certificate, as attached, must be presented to the sellers. Please fill in the vendor's information to fully complete the form.

In addition, payment for the item or service **must be** made using the University Procurement Card (PCard) or a University check. If payment is made using a personal credit card or check, you will have to pay sales tax on the item, even if later you will be reimbursed by the University.

Ohio **does not exclude** items from our exempt status, so if you follow all the instructions above, sales tax on all your purchases should be exempt in Ohio.

If you have any questions or concerns regarding Ohio sales tax exemptions, please feel free to reach us at 612-624-1053 or email at [TaxHelp@umn.edu](mailto:TaxHelp@umn.edu).

Sincerely,

The University Tax Management Office

UMN Departments: Please fill in the "Vendor's name" to fully complete this form.

## Sales and Use Tax Blanket Exemption Certificate

The purchaser hereby claims exception or exemption on all purchases of tangible personal property and selected services made under this certificate from:

\_\_\_\_\_  
(Vendor's name)

and certifies that the claim is based upon the purchaser's proposed use of the items or services, the activity of the purchase, or both, as shown hereon:

Pursuant to Ohio Rev. Code Sec. 5739.02(B)(12), the University of Minnesota is exempt as an educational institution that maintains a faculty of qualified instructors, teaches regular continuous courses of study, and confers a recognized diploma upon completion of a specific curriculum.

***Purchaser must state a valid reason for claiming exception or exemption.***

Regents of the University of Minnesota

Purchaser's name

C/O University Tax Management Office, 2221 University Ave SE, Suite 100

Street address

Minneapolis, MN 55414

City/state, ZIP code

Signature

5/21/2013

Tax Director

Title

Date signed

N/A

Vendor's license number, if any

Vendors of motor vehicles, titled watercraft and titled outboard motors may use this certificate to purchase these items under the "resale" exception. Otherwise, purchaser must comply with either rule 5703-9-10 or 5703-9-25 of the Administrative Code. This certificate cannot be used by construction contractors to purchase material for incorporation into real property under an exempt construction contract. Construction contractors must comply with rule 5703-9-14 of the Administrative Code.