

MINNESOTA • REVENUE

Certificate of Exemption

This exemption does not apply to lodging, prepared food (including restaurant and catered food), candy, soft drinks, motor vehicles, waste disposal services, airfare, and alcoholic beverages.

ST3

Purchaser: Complete this certificate and **give it to the seller.**

Seller: If this certificate is not fully completed, you must charge sales tax. Keep this certificate as part of your records.

This is a blanket certificate, unless one of the boxes below is checked, and remains in force as long as the purchaser continues making purchases, or until otherwise cancelled by the purchaser.

- Check if this certificate is for a single purchase and enter the related invoice/purchase order # _____.
- If you are a contractor and have a purchasing agent agreement with an exempt organization, check the box to make multiple purchases for a specific job. Enter the exempt entity name and specific project:

Exempt entity name

Project description

* Important note: The purchaser address is for tax purposes only. Please send all correspondence and payments directly to the department you are working with.

Type or print

Name of purchaser
*** Regents of the University of Minnesota - Tax Management Office**

Business address
2221 University Ave SE, Suite 100

Purchaser's tax ID number
8029894

If no tax ID number, enter one of the following: FEIN _____ Driver's license number/State issued ID number _____
 state of issue _____ number _____

Name of seller from whom you are purchasing, leasing or renting _____

Seller's address _____ City _____ State _____ Zip code _____

U of M Department: Please fill in the Seller's information to fully complete this form.

Type of business.

Type of business

- 01 Accommodation and food services
- 02 Agricultural, forestry, fishing, hunting
- 03 Construction
- 04 Finance and insurance
- 05 Information, publishing and communications
- 06 Manufacturing
- 07 Mining
- 08 Real estate
- 09 Rental and leasing
- 10 Retail trade
- 11 Transportation and warehousing
- 12 Utilities
- 13 Wholesale trade
- 14 Business services
- 15 Professional services
- 16 Education and health-care services
- 17 Nonprofit organization
- 18 Government
- 19 Not a business (explain) _____
- 20 Other (explain) _____


Reason for exemption.

Reason for exemption

- A Federal government (department) _____
- B Specific government exemption (from list on back) _____
- C Tribal government (name) _____
- D Foreign diplomat # _____
- E Charitable organization # _____
- F Educational organization # **8029894**
- G Religious organization # _____
- H Resale
- I Capital Equipment
- J Agricultural production
- K Industrial production/manufacturing
- L Direct pay authorization
- M Multiple points of use (services, digital goods, or computer software delivered electronically)
- N Direct mail
- O Other (enter number from back page) _____
- P Percentage exemption
 - Advertising (enter percentage) _____ %
 - Utilities (enter percentage) _____ %
 - Electricity (enter percentage) _____ %

Sign here

I declare that the information on this certificate is correct and complete to the best of my knowledge and belief. (PENALTY: If you try to evade paying sales tax by using an exemption certificate for items or services that will be used for purposes other than those being claimed, you may be fined \$100 under Minnesota law for each transaction for which the certificate is used.)

Signature of authorized purchaser:  Print name here: **Kelly D. Farmer** Title: **University Tax Director** Date: **1/3/2017**